**Internship Reference Letter Template**

[Supervisor's Name/Firm's Name]

[Supervisor's Title, e.g., Advocate, Partner]

[Firm's Address]

[Phone Number] | [Email Address]

**[Date]**

**TO WHOM IT MAY CONCERN**

This letter is to certify that **[Intern's Full Name]**, a **[Year of Study, e.g., Second-Year]** student at **[Name of College]**, With **[Roll Number]** has successfully completed an internship with our firm from **[Start Date]** to **[End Date]**.

During the internship period, **[Mr./Ms./Mx. Last Name]** was exposed to a variety of legal activities. **[He/She/]** actively participated in tasks such as drafting legal documents, conducting comprehensive legal research, interacting with clients, and observing court proceedings**.**

Throughout **[his/her/their]** time with us, I found **[Intern's Name]** to be a sincere, diligent, and hardworking individual. **[He/She]** consistently demonstrated a strong sense of responsibility and a keen interest in learning an d accomplishing all assigned tasks. Furthermore, **[he/she]** was exceptionally respectful towards colleagues and seniors.

**[Intern's First Name]** possesses the essential qualities of a promising legal professional. I am confident that **[he/she]** will be a great asset to any organisation **[he/she]** joins.

I wish **[him/her]** the very best of luck in all future endeavours.

Sincerely,

**[Signature]**

[Supervisor's Typed Name]

[Title]

[Bar Council Enrollment Number, if applicable]